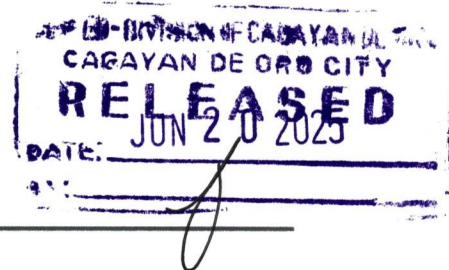




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

20 June 2025

OFFICE ORDER
OO-OSDS-2025-07

**SCHEDULE FOR INITIAL EVALUATION OF DOCUMENTS FOR ADMINISTRATIVE
OFFICER IV AND ADMINISTRATIVE OFFICER II POSITION**

To: Assistant Schools Division Superintendent
Selected Division Office Personnel
This Division

1. You are hereby directed to facilitate the initial evaluation of documents for Administrative Officer IV and Administrative Officer IVI applicants.

2. The core team is hereby constituted as follows:

ANGELA VINCENT T. CORRALES – AO III, OIC HRMO
EFREN B. FACUN – AO II
BEATRIZ G. ALILIN – AO II
JOANNE RUTH S. MADELA – AO II
MA. JO-IAN ROSE P. CHATTO – AO II
CHRISTY AMOR A. AMOGUIS – ADAS II

3. Schedule for Initial Evaluation of documents as follows:

DATE	TIME AND PLACE
June 23, 2025	1:00 – 3:00 PM, Admin Office
June 24, 2025	1:00 – 3:00 PM, Admin Office
June 25, 2025	1:00 – 3:00 PM, Admin Office
June 26, 2025	1:00 – 3:00 PM, Board Room
June 27, 2025	1:00 – 3:00 PM, Board Room

4. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.

5. This Office directs immediate and wide dissemination of this Order.


ROY ANGELO E. GAZO
Schools Division Superintendent



AVTC / DO – IER
0003/June 20, 2025

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